



LongLim Pte Ltd

34 Jalan Tari Piring Jalan Kayu Estate Singapore 799187
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Email: pc@longlim.com
GST NO.201109995N

Dear Parent / Guardian, Kindly update us whether your child would still be taking the bus year 2018 by filling the form below and return to us by **4 November 2017**.

Punggol Cove Primary School (SCHOOL BUS REGISTRATION FORM 2018)

By 16th Dec still didn't hear from us, please do call or sms us at 6482 2568 / 9880 4751

Pick-Up timing will be inform between 26th to 28th December 2017

Name of Pupil	:	_____			
Name of Parents/Guardian	:	_____			
Address (Pick-Up)	:	_____			
		(S)			
Address (Drop-Off)	:	_____			
		(S)			
Date of Commencement	:	_____	Gender	:	Female / Male
		(DD / MM / YYYY)	DOB	:	_____
					(DD / MM / YYYY)
Age	:	_____	Class	:	_____
Contact Number (HP)	:	_____	(H)	:	_____

Please indicate requirements :

- | | |
|---|--|
| <input type="checkbox"/> One-way journey to school | <input type="checkbox"/> One-way journey from school |
| <input type="checkbox"/> Two-way journey to and from school | <input type="checkbox"/> Not taking bus in 2018 |

Term and Conditions:

01. Computation of school bus fare is based on a 9 month basis, payable by 9 months. Bus fares are collected at the beginning of each month. Bus fare and bus pass must be submitted at the same time.
02. Students who sign up after January or students who has stop and want to retake the school bus within the year, the bus fare for **November is payable**.
03. Parent(s) who intend to terminate this agreement must give one month advance notice at the start of the month in writing, failing which, one month bus fare shall be paid accordingly, in lieu of notice.
04. The bus company reserves the right to stop providing bus services for your child if payment of the bus fare is not made within 14 days of the month.
05. Students are required to wait at the same pick-up point **5 minutes** before the pick-up time.
06. The school bus service is provided for trips to and from the school (i.e. before and after official school hours) according to MOE's official school terms.
07. Two-way bus fares are quoted according to the same pick-up and drop-off points. Additional charges will be imposed if different or additional pick-up or drop-off points.
08. Bus route and pick-up & drop off timing and location will be decided by the bus company.
09. Pupils who missed the bus after school, must report to the school's general office immediately.
10. Pupils will be allocated one seat per student.
11. Payment are strongly preferred to be paid by **Cheque or Bank Transfer or GIRO**. (If payment are made by cash we are not responsible for any loss of cash in the mid of transaction)
12. Parent are responsible for the charges incurred from the bank if bounced Cheque or rejected GIRO
13. Cheque should be made payable to "Longlim Pte Ltd".
14. For Bank Transfer, please fund transfer to **OCBC Current A/C 567-792502-001**, stating your **child's full name and bus payment record card number**.

Payment Schedule is as follows:

Jan	Feb	Mar	Apr	May	July	Aug	Sep	Oct	Nov
1 month	1 month	1 month	1 month	1 month	1 month	1 month	1 month	1 month	* refer to 02

All fares paid are Not Refundable.

I, _____ (Parents/Guardian name) of NRIC No. _____ hereby agreed to abide by the terms and conditions as stated above.

Parent's Signature: _____

Date: _____

For office use:

Card No : _____ Bus In : _____

Amount : _____ Bus Out : _____

